

MANODVISORS DATA PROTECTION POLICY

As a member of the “Manodvisor” community, your personal data are collected and processed by our services.

The purpose of this data-protection policy is to notify you about:

- how we gather and process your personal data;
- the cookies we deposit on your browser.

I. YOUR PERSONAL DATA

1. Data Controller

Your personal data, which is collected when you register on the ManoMano platform (the “Platform”) as a Manodvisor and use the service and tools provided, are processed by COLIBRI SAS.

Your personal data are also processed under the supervision of COLIBRI SAS for purposes of marketing, navigation analysis, audience measurement, behavioural advertising, statistical studies, and to conduct satisfaction surveys and combat bank fraud.

2. Why are we processing your data and on what legal basis?

Purpose	Legal basis
Managing program membership (transmission of connection IDs, managing invoicing agreements, tax requirements, etc.)	Executing general terms and conditions
Analysing your browsing on the Platform to improve our services	legitimate interest of COLIBRI SAS
Conducting satisfaction surveys to improve our services	legitimate interest of COLIBRI SAS

Performing statistical studies on the use our Platform and services	legitimate interest of COLIBRI SAS
Marketing (sending promotional offers, newsletters)	legitimate interest of COLIBRI SAS
Preventing and combating bank fraud	legitimate interest of COLIBRI SAS
Audience measurement	Obtaining consent

3. Which of your personal data are we processing?

- The information you provide on the Platform when you register with the community (first name, last name, sex, date of birth, country of residence, city of residence, phone number, email);
- The information you provide when you use the discussion forum made available to you to communicate with customers (discussion content, etc.);
- The payment information related to services you have performed through the Platform (banking information, information on legal status, etc.);
- The information you send when you contact our agents through the Platform (discussion content, type of claim, etc.);
- Your browsing data on the Platform (IP address, the pages you have viewed or searched).

4. How long do we keep your data?

We retain your data in our database only as long as necessary to satisfy the intended purposes, after which we store them under restricted access for an additional period to fulfil our legal and/or regulatory obligations governing storage and time limits in force. At the conclusion of this additional period, your data are permanently deleted from our databases.

5. With whom do we share your data?

5.1. With COLIBRI SAS employees

Your personal data will be accessible to Colibri SAS employees whose work is related to Manodvisors activity (Manodvisor team, accounting team, data team, etc.).

5.2. With the authorities

Your personal data may be disclosed to authorities as prescribed by law or a regulation or pursuant to a decision by a regulatory authority or court of jurisdiction.

In general, we strive to comply with all laws that may prevent, limit, or regulate the dissemination of information or data, specifically data-protection regulations.

5.3. To our service providers

Your personal data are accessible to the service providers to whom we subcontract all or part of the processing we perform on your data (discussion tools). The subcontractors we use submit the guarantees required by the applicable regulations governing personal data protection. They have access solely to the data needed to perform their services and are not authorised to process your data for other uses. In addition, we have signed agreements with each of them to guarantee the security and integrity of your data and to ensure that said data are processed in compliance with the applicable regulations

5.4. In the event of acquisition, merger or business transfer

If COLIBRI SAS or a portion of its activities are acquired by a third-party company or merged with another company, we will notify you prior to transferring your data and will give you option to oppose such transfer.

6. What rights do you have over your data and how can you exercise them?

6.1. What are your rights?

Through our services you have the right to obtain:

- confirmation that your personal data are or are not being processed and, if applicable, access to such data;
- correction of your personal data that are inaccurate or incomplete;
- under certain conditions, removal of your personal data;
- under certain conditions, limited processing of your personal data;

- portability of your personal data; to indicate how your personal data will be used in the event of death (retained, deleted, or communicated to a designated individual).

You also have the right under certain conditions to refuse to allow your personal data to be processed.

For more information on your rights regarding your data, we encourage you to visit the Information Commissioner's Office (ICO) : <https://ico.org.uk/>.

In addition, you may at any time refuse to allow your data to be processed for marketing, and withdraw your consent to having your data processed by our services for behavioural advertising, navigation analysis, or audience measurement.

Also please note that you have the right to file a claim with the CNIL if you feel your rights have not been upheld.

6.2. How can you exercise your rights?

6.2.1. For all requests related to the access, refusal, correction, portability, limitation, and use of your data in the event of your death:

Please send an email to dpo@manomano.com:

- specifying the nature of your request;
- indicating your first and last name;
- attaching photocopies of the front and back of your ID card or passport so that we can verify your identity.

Our services will reach out to you as quickly as possible and no later than one month following receipt of your request.

6.2.2. To refuse to allow your data to be processed for marketing purposes:

You may also send an email to dpo@manomano.com or click on the unsubscribe link located in our promotional emails and newsletters.

Our services are committed to unsubscribing you from our mailing list as quickly as possible.

6.2.3. To revoke your consent to your data being processed by our services for purposes of marketing, behavioural advertising, navigation analysis, and audience measurement:

You may send an email to dpo@manomano.com or configure your cookies as explained in Part II. **OUR COOKIES** below.

7. Are your data transferred outside the European Union?

Certain transactions that we entrust to our subcontractors are processed outside the European Union. Agreements have been signed with each of our service providers to ensure that your data are transferred with the utmost security and in compliance with applicable data-protection regulations.

VIII. Contact the Data Protection Officer

If you have any issues related to the processing of your personal data or to exercise your rights to your data, the Data Protection Officer (DPO) appointed by COLIBRI SAS may be contacted:

- at dpo@manomano.com;
- or by regular mail at the following address: COLIBRI SAS Délégué à la Protection des Données 52 rue Bayen 75017 Paris.

II. OUR COOKIES

1. What is a cookie?

A cookie is a small digital file stored on the User's PC, smartphone, tablet, mobile phone, etc., when logging on to the Platform.

2. Which cookies are used on the Platform?

Our Platform uses cookies to:

- improve your browsing experience on our Platform and allow you to use different functions, like letting you identify yourself and connect to your user account;
- compile frequency and usage statistics and volumes of the various information that make up the Platform (sections and content visited, navigation, date and time viewed, etc.) to improve the Platform's usefulness and ergonomics;

- recognise your browser as a previously registered user to recall all of the preferences that might be sent by your browser when using the Platform, including remembering your shopping cart;
- measure our Platform audience;
- your access to our Platform's reserved and personal spaces, like your account, through the use of identifiers or data that you may have previously entrusted to us;
- implement security measures.

For this reason, and for cookies not intended exclusively to enable or facilitate browsing, or those not strictly necessary to managing your orders or providing services, a banner will be displayed when you connect to the Platform to notify you before cookies are deposited (1) of their presence and (2) to allow you, if applicable, to refuse permission for them to be stored on your device.

Cookies stored on your device when using the Platform do not identify you personally but record information about your device's navigation on the Platform, which we can read during future sessions on the Platform.

Information is collected exclusively for our use and that of our partners and is under no circumstances transferred to third parties.

3. How do you deactivate cookies?

You have several options when it comes to managing cookies.

You are hereby notified that any settings you change may alter your ability to browse the Internet and your terms of access to certain services that require the use of cookies. We call your attention to the fact that a certain number of functions needed for browsing the Platform risk being degraded by settings you may have changed (registration or display problems, etc.).

If applicable, we shall under no circumstance be held liable for any malfunctions encountered.

You may express or change your cookie preferences at any time by following the methods described below.

Cookie settings available to you through your browser software:

You can configure your browser software so that cookies are stored on your device or rejected either automatically or based on the party issuing them.

You can also configure your browser software so that each time prior to a cookie being stored on your device you are asked whether you want to accept or reject it.

Every browser configuration is different when it comes to managing your cookies and options. It is described in your browser's help menu, which will indicate how to change your cookie preferences.

- For Internet Explorer™ 7 and 8: <http://windows.microsoft.com/fr-FR/windows-vista/Block-or-allow-cookies>
- For Internet Explorer™ 9: <http://windows.microsoft.com/fr-fr/windows7/how-to-manage-cookies-in-internet-explorer-9>
- For Safari™: <http://support.apple.com/kb/PH5042>
- For Chrome™: version 30 and later <http://support.google.com/chrome/bin/answer.py?hl=fr&hlrm=en&answer=95647>
- For Firefox™: version 24 and later <http://support.mozilla.org/fr/kb/activer-desactiver-cookies>

To configure audience measurement cookies:

If you do not wish us to store audience measurement cookies on your device, you can [click the link](#) which will store a cookie on your device solely for the purpose of deactivating the audience measurement services we perform.

Please be aware that a cookie must be sent in order to record your preference. If you delete all cookies stored on your device (through your browser) we will no longer know that you have selected this option.

To configure Web Snowplow analysis cookies:

Cookies from Snowplow Analytics Limited, 32-38 Scrutton Street, London, UK ("Snowplow") stored on our Platform tell us when and how many users have visited our Platform, which browser or operating system they are using and which site they were on before arriving at our Platform.

These cookies let us know:

- the euro value and contents of your shopping cart, even if the transaction has not been finalised;
- the content of your searches on the site;
- your time and date stamp;
- your location (geolocation based on your IP address, to the nearest city);
- the URL of the destination page and the URL of the website from which you arrived at the Platform;

- your pseudonymised IP address;
- the name, version, language, and window size of your browser and operating system as transmitted by your browser.

This information helps us to improve our services and the user experience.

You can configure your settings to refuse to have Snowplow cookies stored on browser. For more information, [view Snowplow's confidentiality policy](#):

To configure Contentsquare cookies:

Contentsquare aggregates frequency and usage data to improve the user experience. Generated statistics are anonymous. If you do not wish to be tracked, [click here](#).

Cookie name	Duration	Description
_cs_id	13 months	This cookie contains the Contentsquare user identifier.
_cs_s	30 minutes	This cookie contains the number of pages view in the current session for the Contentsquare tool.
_cs_vars	Session	This cookie is used by Contentsquare to record personalised variables.
_cs_ex	30 days	This cookie is used by Contentsquare to exclude certain visitors from having their data collected.
_cs_c	10 years	This cookie is used by Contentsquare to safeguard the user's consent to gathering data.
_cs_optout	3 years	This cookie is used by Contentsquare to exclude certain visitors from having their data collected.

To configure Google Inc. Remarketing or "Similar Audiences" functionality cookies

We use Google Inc.'s Remarketing and Similar Audiences functionalities on our website (1600 Amphitheatre Parkway, Mountain View, CA 94043, USA, "Google") to analyse the behaviour and preferences of visitors on our Platform.

By storing Google cookies we can analyse how you use the Platform and generate ads based around your areas of interest, specifically to:

- create user profiles similar to those of our Platform visitors (Similar Audiences);
- post personalised ads based on your Platform browsing when you visit another website on the Google Display Network (Remarketing).

You can also permanently deactivate Google cookies by clicking the link below and downloading and installing the plugin provided:

<https://support.google.com/ads/answer/7395996?hl=fr>

You can also deactivate third-party cookies by selecting the Network Advertising Initiative deactivation page at <https://www.networkadvertising.org/choices/>

For more information on Google's confidentiality policy, go to <https://www.google.com/privacy/ads/>

To configure AppNexus cookies:

We use tracking technology by AppNexus Inc., 28 W. 23rd Street, 4th floor, New York, NY 10010, USA ("AppNexus") to analyse browsing on our Platform to build pseudonymous user profiles to address targeted ads to users of a similar profile.

To deny cookie collection and storage permission to Appnexus, you can configure your browser and/or view the AppNexus confidentiality policy at <https://www.appnexus.com/fr/company/platform-privacy-policy-fr>

To configure Google AdWords conversion tracking cookies

We use the online advertising program "Google AdWords" on our website and, in connection with this, conversion tracking (evaluating visits), an analysis service provided by Google Inc. (1600 Amphitheatre Parkway, Mountain View, CA 94043, USA, "Google").

When you click on an ad broadcast by Google, a conversion-tracking cookie is placed on your computer. These cookies have limited validity, do not contain personal data, and are not used for purposes of personal identification. If you visit certain pages on our Platform and the cookie has not expired, we, as well as Google, can identify that you have clicked on an ad displayed in the Google search engine and that you have been redirected to this page.

The information obtained with this conversion cookie is used to generate conversion statistics. This tells us the total number of users who have clicked on one of our ads and were redirected to a conversion tracking tag page. That said, we receive no information that personally identifies users.

You can prevent the storage of cookies by selecting the appropriate technical settings in your browser software. We alert you however that, in doing so, you may not be able to use all of the functionalities of the Platform in its entirety and will not be included in the conversion-tracking statistics.

You may also deactivate the personalised ad in the Google Ads settings. For more information, see <https://support.google.com/ads/answer/2662922?hl=fr>

You can also configure third-party cookie usage by clicking <https://www.networkadvertising.org/choices/>

For more information on Google's confidentiality policy, go to <https://www.google.com/policies/privacy/>

To configure Criteo cookies:

Criteo collects information on your browsing behaviour using cookies placed on our platform that record the following:

- Events related to your activity on our Platform (e.g. number of page views, products viewed, any searches you have made);
- Information on your device (device type, operating system, version)
- General information on your position and those obtained from your truncated IP address. You can therefore display only ads for products that are actually available in your country, region, or city.
- Events related to the dissemination of Criteo ads, such as the number of ads you see.

We also automatically collect the following information:

- IP addresses,
- the browser you're using,
- your internet service provider (ISP)
- reference or the pages you have viewed on our Platform (e.g. HTML pages, images, etc.),
- your operating system,
- date and time of your access or aggregate data on aggregated clicks, which we need to analyse trends and optimise our services.

To deny permission to Criteo cookies, you can configure your browser. For more information, visit: <https://www.criteo.com/fr/privacy/>

To configure Facebook remarketing cookies:

We use the Facebook remarketing function "Custom Audiences on our website (1601 S. California Ave, Palo Alto, CA 94304, USA, "Facebook").

The Facebook remarketing tag placed on our Platform allows us to transmit information to the Facebook server about the pages of our Platform that you have visited. Facebook assigns this information to your personal Facebook user account. When you visit the

Facebook social network or a site in the Facebook network, you will see personalised ads and tags related to your areas of interest.

You can deactivate the “Personalised Audiences” remarketing functionality in your browser settings.

For more information on how Facebook data is collected and used in addition to your rights and options to safeguard your privacy, view Facebook’s confidentiality policy at <https://www.facebook.com/about/privacy/>